

# CHILD GENERAL PASSPORT APPLICATION

for Canadians under 16 years of age applying in Canada or from the USA

## GENERAL INFORMATION

Aussi disponible en français

Failure to complete all the required sections of this form will result in your application being refused.

**(A) Entitlement to a Canadian Passport**

- A Canadian passport is the only reliable and universally accepted travel and identification document for Canadians who travel abroad.
- Canadian passports are issued to Canadian citizens only.
- If applying for an individual passport for a child 16 years of age or older, use form PPTC 153, *Adult General Passport Application*, to apply.

**(E) Period of Validity for Passports Issued to Children**

For a child aged:

- **3 to 15 years**, the maximum period of validity is **5 years**.
- **under 3 years**, the maximum period of validity is **3 years**.

**Note:** Children who have been issued a passport in their first 12 months may be issued a one-time replacement passport, free of charge, valid for the balance of the three-year validity period of the original passport. Full application requirements must be met. To ensure the photos are a current and true likeness of the child, they must be taken within one month of the date the application is submitted.

**(B) Who May Apply for a Passport on Behalf of a Child?**

- One of the parents
- The custodial parent in cases of separation or divorce
- The legal guardian

**(F) Processing Times**

For information on current processing times, visit our website at [www.passportcanada.gc.ca](http://www.passportcanada.gc.ca) or contact us by phone (see section J).

**(C) Requirements Checklist**

- Both** pages of the application form completed and signed within the last 12 months.
- Two (2)** identical passport photos of the child.
- Application form and one of the photos certified by your guarantor.
- Proof of Canadian citizenship (original only).
- Acceptable proof of parentage.
- Any valid Canadian passport or travel document issued to the child.
- All documents that refer to custody or mobility of, or access to, the child.
- The fee.
- All documents submitted throughout the passport application process that are written in a language other than English or French must be translated by a certified translator.

Additional documents or information may be requested in support of this application.

**(G) The Fees**

**For a child aged – 3 to 15 years—C\$37**  
**– under 3 years—C\$22**

**Note:** Passport Canada **does not accept personal cheques or payment in cash** for applications submitted in Canada.

**Accepted methods of payment**  
 (Canadian funds only)

- Debit card (in person only).
- Credit card (fill out and detach section D of this form and enclose it with your application).
- Certified cheque or money order/international money order (postal or bank) payable to the Receiver General for Canada.

**Important**

- Every person who requests a passport service must pay the applicable fee.
- Applicants who cancel their application or are refused a passport are not eligible for a refund of the passport service fee.
- Administrative fees and applicable interest will be applied to all dishonoured payments.
- Fees are subject to change.

**(D) Credit Card Information**

**COMPLETE** if you are paying by credit card.

<input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> American Express	Name as it appears on card		FOR OFFICIAL USE ONLY Authorization number <div style="border: 1px solid black; height: 80px; width: 100%;"></div>				
	Card number	Date of expiry					
	Month	Year					
<b>AUTHORIZATION</b> —I authorize Passport Canada to charge C\$ <input type="text"/> to my credit card.	Signature of cardholder	Date				Year	Month

## GENERAL INFORMATION

(H)

### Applying by Mail



Mailed-in applications are processed in Canada.

#### **BY MAIL**

Passport Canada  
Foreign Affairs and  
International Trade Canada  
Gatineau QC K1A 0G3  
CANADA

#### **BY COURIER**

Passport Canada  
22 de Varennes Street  
Gatineau QC J8T 8R1  
CANADA

**DO NOT** mail or bring this application to a Government of Canada office in the USA. However, passport applications and related forms are available at these offices. **The original documents that you enclose with your application are valuable. To ensure that they are not lost or misplaced, it is preferable to use a courier or mail service that allows you to trace your mail.**

(I)

### Applying in Person



#### **Canadians can submit an application in Canada at:**

- a Passport Canada regional office
- a participating Canada Post office
- a participating Service Canada Centre

Passport Canada regional offices are listed in section K of this application and on our website at [www.passportcanada.gc.ca](http://www.passportcanada.gc.ca).



#### **For Canadians submitting an application from the USA:**

If the child requires a passport in exceptional circumstances, contact the nearest Government of Canada office. Government of Canada offices in the USA are listed in section K of this application and on our website at [www.passportcanada.gc.ca](http://www.passportcanada.gc.ca).

This form can only be used to submit an application by mail (see section H) or in person at a Passport Canada regional office (in Canada).

(J)

### Contact Information

General information is available 24 hours a day, 365 days a year. Specific information is available during office hours.

#### **INFORMATION ON PASSPORTS, FEES AND PROCESSING TIMES**

Website: ..... [www.passportcanada.gc.ca](http://www.passportcanada.gc.ca)



Toll-free: ..... 1-800-567-6868  
Outside continental USA: ..... 819-997-8338



TTY (for persons who are Deaf or hard of hearing)  
Toll-free: ..... 1-866-255-7655 (7:30 a.m. to 8 p.m. ET)

#### **INFORMATION ON TRAVEL REPORTS, WARNINGS AND REQUIREMENTS**

Website: ..... [www.travel.gc.ca](http://www.travel.gc.ca)

- To obtain the most recent version of this form, visit our website.
- Application forms are available in large print.
- Passport application information booklets are available in Braille.

## GENERAL INFORMATION

**(K)**

### Passport Canada Regional Offices (NOT MAILING ADDRESSES)

**DO NOT mail or use courier services to send your application form directly to a Passport Canada regional office in Canada listed below.** However, passport applications and related forms are available at these offices or may be obtained online at [www.passportcanada.gc.ca](http://www.passportcanada.gc.ca).

**CANADA**

**ALBERTA**

**Calgary**  
Harry Hays Building, Suite 150  
220 4th Avenue South East  
**Calgary (South) (English only)**  
14331 Macleod Trail South West

**Edmonton**  
Canada Place Building, Suite 126  
9700 Jasper Avenue

**BRITISH COLUMBIA**

**Kelowna**  
Capri Centre, Suite 110  
1835 Gordon Drive  
**Richmond (English only)**  
5611 Cooney Road, Suite 310

**Surrey (English only)**  
Central City Shopping Centre  
10153, King George Boulevard

**Vancouver**  
Sinclair Centre, Suite 200  
757 Hastings Street West

**Victoria**  
Bay Centre  
1150 Douglas Street, Level 4

**MANITOBA**

**Winnipeg**  
433 Main Street, Suite 400

**NEW BRUNSWICK**

**Fredericton**  
Frederick Square, Suite 430  
77 Westmorland Street

**NEWFOUNDLAND AND  
LABRADOR**

**St. John's**  
TD Place, Suite 802  
140 Water Street

**NOVA SCOTIA**

**Halifax**  
Maritime Centre  
15th Floor, Suite 1508  
1505 Barrington Street

**ONTARIO**

**Brampton (English only)**  
40 Gillingham Drive, Suite 401

**Hamilton**  
Standard Life Building  
120 King Street West,  
Plaza Level

**Kitchener**  
40 Weber Street East  
Mezzanine Level

**London**  
Cherry Hill Village Mall  
301 Oxford Street West  
Suite 76

**Mississauga (English only)**  
Central Parkway Mall  
2nd Floor, Suite 116  
377 Burnhamthorpe Road East

**North York**  
Joseph Shepard Building  
3rd Floor, Suite 380  
4900 Yonge Street

**Ottawa**  
885 Meadowlands Drive, Suite 115  
(may also be accessed via  
1430 Prince of Wales Drive entrance)

**Scarborough (English only)**  
200 Town Centre Court,  
Suite 210

**St. Catharines**  
Landmark Building, Suite 600  
43 Church Street

**Thunder Bay**  
979 Alloy Drive, 2nd Floor

**Toronto (English only)**  
74 Victoria Street, Suite 300

**Whitby**  
Whitby Mall, Suite 6  
1615 Dundas Street East

**Windsor**  
CIBC Building, Suite 503  
100 Ouellette Avenue

**QUEBEC**

**Gatineau (Hull)**  
Place du Centre  
200 Promenade du Portage  
Commercial Level 2

**Laval**  
3 Place Laval  
5th Floor, Suite 500  
corner of Saint-Martin/des Laurentides

**Montréal**  
Complexe Guy-Favreau  
Suite 103, West Tower  
200 René-Lévesque Boulevard West

**Pointe-Claire**  
Fairview Pointe-Claire Shopping Centre  
Suite F-016A  
6815 Trans-Canada Highway

**Québec**  
Place de la Cité, Tour Cominar  
2nd Floor, Suite 200  
2640 Laurier Boulevard

**Saguenay**  
Immeuble Saint-Michel, Suite 408  
3885 Harvey Boulevard

**Saint-Laurent**  
2089 Marcel-Laurin Boulevard,  
Suite 100

**SASKATCHEWAN**

**Regina**  
1870 Albert Street, Suite 500

**Saskatoon**  
Federal Building, Suite 405  
101 22nd Street East

 All regional offices are wheelchair accessible.

### Government of Canada Offices in the USA (NOT MAILING ADDRESSES)

**DO NOT mail or bring your application form to a Government of Canada office in the USA listed below.** However, passport applications and related forms are available at these offices or may be obtained online at [www.passportcanada.gc.ca](http://www.passportcanada.gc.ca).

**USA**

**ATLANTA**

The Consulate General of Canada  
100 Colony Square  
1175 Peachtree Street NE,  
Suite 1700  
Atlanta GA

**BOSTON**

The Consulate General of Canada  
Three Copley Place, Suite 400  
Boston MA

**BUFFALO**

The Consulate General of Canada  
One HSBC Center, Suite 3000  
Buffalo NY

**CHICAGO**

The Consulate General of Canada  
Two Prudential Plaza  
180 North Stetson Avenue,  
Suite 2400  
Chicago IL

**DALLAS**

The Consulate General of Canada  
500 North Akard Street,  
Suite 2900  
Dallas TX

**DENVER**

The Consulate General of Canada  
1625 Broadway, Suite 2600  
Denver CO

**DETROIT**

The Consulate General of Canada  
600 Renaissance Center,  
Suite 1100  
Detroit MI

**LOS ANGELES**

The Consulate General of Canada  
550 South Hope Street, 9th Floor  
Los Angeles CA

**MIAMI**

The Consulate General of Canada  
Wachovia Financial Center  
200 South Biscayne Boulevard,  
Suite 1600  
Miami FL

**MINNEAPOLIS**

The Consulate General of Canada  
701 Fourth Avenue South,  
Suite 900  
Minneapolis MN

**NEW YORK**

The Consulate General of Canada  
Concourse Level  
1251 Avenue of the Americas  
New York NY

**SAN FRANCISCO**

The Consulate General of Canada  
580 California Street, 14th Floor  
San Francisco CA

**SAN JUAN**

The Honorary Consulate of Canada  
Hato Rey Center  
268 Ponce de Leon Avenue,  
Suite 1111  
San Juan PR

**SEATTLE**

The Consulate General of Canada  
1501 Fourth Avenue, Suite 600  
Seattle WA

**WASHINGTON D.C.**

The Embassy of Canada  
501 Pennsylvania Avenue NW  
Washington DC

## INSTRUCTIONS

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### Child's Personal Information

#### SURNAME AND GIVEN NAMES TO APPEAR IN PASSPORT

Write the child's name as you want it to appear in the passport. If this name is different from the name on the child's documentary evidence of citizenship, **one** of the following documents will be required to confirm the legal change of name:

- Legal change of name order, **or**
- Adoption order, **or**
- Birth certificate or citizenship certificate issued in the new name.

#### SURNAME (LAST NAME) AT BIRTH/FORMER SURNAME (FORMER LAST NAME)

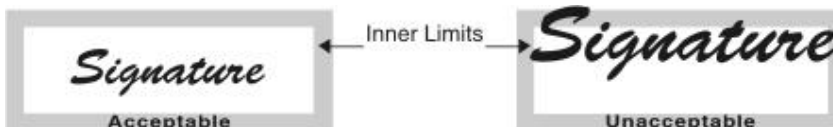
Complete only if different from the surname (last name) to appear in the passport (for Passport Canada information only—will not appear in the passport).

#### PLACE OF BIRTH

The place of birth must be provided on the application form. If you do not wish the place of birth to appear in the passport, submit a written request. Be sure to contact the consulate or embassy of every country you plan to visit to ensure that the child will be admitted if the passport does not include the place of birth.

#### SIGNATURE

Children 11 years of age or over **must** sign their usual signature. The child's signature in section 1 will appear in the passport. Therefore, the signature **must not** exceed the inner limits of the signature box.



**Note:** At no time, should a person other than the child sign in the signature box, section 1.

(M)

### Information on Applicant

**Both parents** are requested to participate in obtaining passport services for their child and to sign the application form. The other parent may be contacted. Where a legal guardian is the applicant, the other legal guardian, as the case may be, is also requested to participate. Proof of legal guardianship is required.

#### CUSTODY, SEPARATION AND DIVORCE

Where a court order or agreement exists referring to custody of the child, only the person with custodial rights may apply. All documents that refer to custody or mobility of, or access to, the child must be provided. If a divorce has been granted, a copy of the divorce judgement or order must also be provided. Where joint custody provisions exist, either parent may apply.

#### RELATIONSHIP WITH OTHER PARENT

Indicate your current relationship with the other parent: single, common law, married, separated, divorced, widowed. Indicate date of marriage to the other parent, if applicable. Additional information or documentation may be requested.

For further information, contact Passport Canada.

#### CHILDREN IN FOSTER CARE AND UNDERGOING AN ADOPTION PROCESS IN CANADA

In addition to this form, you must complete the form PPTC 463, *Additional information for children in foster care and children undergoing an adoption process in Canada*. For more information, please see the "Information and documents required" section on form PPTC 463 and click on the "**Children in foster care or in the process of adoption**" link on the **Forms icon of the Passport Canada website** at [www.passportcanada.gc.ca](http://www.passportcanada.gc.ca).

#### PARENTAGE LINK BETWEEN THE CHILD AND THE PARENT(S)

You must provide one of the following acceptable proof of parentage documents demonstrating the relationship between the child and the parent(s):

- a detailed birth certificate from Canada or a foreign country where the child was born, indicating the name of the parent(s); or
- an order of adoption indicating the name of the adopting parent(s).

**Note:** A divorce order, court order or judgment or separation agreement attributing parental responsibilities constitutes a complement and not a substitute to a child's birth certificate or an adoption order.

**Exception:** An application submitted on behalf of a child will be accepted without proof of parentage only if **all** of the following criteria are met:

- A Canadian travel document was previously issued to the child in his or her name;
- The previously issued travel document is still valid or expired for less than one year; and
- The previously issued travel document accompanies the new application.

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### Previous Canadian Travel Document

- Enclose any valid Canadian passport, certificate of identity or refugee travel document issued to the child. If the child's current passport expires more than 12 months from the date the application is submitted, provide a written explanation as to why you are applying at this time. Should Passport Canada not be satisfied that you have a valid reason for applying early, your application for a new passport may be refused.
- A person's name may appear in only **one (1)** valid Canadian passport, certificate of identity or refugee travel document.
- If a valid passport has been lost, stolen, damaged, destroyed or is inaccessible, complete form PPTC 203, *DECLARATION*, available online at [www.passportcanada.gc.ca](http://www.passportcanada.gc.ca), any Passport Canada regional office in Canada or at any Government of Canada office in the USA. A Canadian passport, once reported lost or stolen, is no longer valid and is not to be used for travel.

## INSTRUCTIONS

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### *Proof of Canadian Citizenship*

Provide **one (1)** of the documents indicated in section 4 of the application form (original only). It will be returned to you. Additional information may be requested to confirm the child's citizenship.

#### **CERTIFICATE OF BIRTH IN CANADA**

Only documents entitled Birth Certificate or Certificate of Birth issued by a provincial/territorial authority in Canada are accepted. A detailed birth certificate indicating the name of the parent(s) may be obtained from the vital statistics authorities of the child's province or territory of birth.

##### **If the child was born in Ontario**

Certified copies of birth registration indicating the names of the parent(s) issued by the Province of Ontario are accepted as proof of Canadian citizenship. These documents are also accepted as proof of parentage.

##### **If the child was born in Quebec**

Only birth certificates and copies of an act of birth issued by the *Directeur de l'état civil* of Quebec are accepted as proof of citizenship. These documents are also accepted as proof of parentage.

#### **CERTIFICATE OF CANADIAN CITIZENSHIP**

Large commemorative documents of citizenship issued after February 14, 1977, are **not** accepted. If the child requires a certificate of Canadian citizenship, contact:

##### **• In Canada, the office of the Registrar of Canadian Citizenship:**

- Toll-free ..... 1-888-242-2100
- TTY (*for persons who are Deaf or hard of hearing*) ..... 1-888-576-8502 (*from 8 a.m. to 4 p.m. ET*)
- Website ..... [www.cic.gc.ca](http://www.cic.gc.ca)

##### **• In the USA:**

- The nearest Government of Canada office.
- Citizenship and Immigration Canada ..... [www.cic.gc.ca](http://www.cic.gc.ca)

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### *Declaration of Guarantor*

A guarantor is a person other than the applicant who confirms the applicant's identity and has knowledge of the child.

#### **Your guarantor must:**

- be a Canadian citizen 18 years of age or older;
- hold a five-year Canadian passport that is valid or has been expired for less than one year on the day you submit your application;
- have been 16 years of age or older when he or she applied for the passport identified in section 6 of this application form;
- have known you (the applicant) personally for at least **two (2)** years\*;

*\* To know an applicant personally means that the guarantor is able to confirm aspects of the applicant's personal attributes such as name, approximate age, place of birth, physical description and some personal history such as occupation and place of residence.*

- provide the requested information contained in his or her passport;
- be accessible to Passport Canada for verification;
- reside in Canada, in the USA or an area where submission of this application form is authorized, e.g. Bermuda.  
It is not necessary that the guarantor reside in the same country as the applicant.

A family member or person residing at the same address as you (the applicant) may be your guarantor, provided that he or she meets the specified requirements. If you are the parent or legal guardian applying for a passport for the child, you cannot sign as guarantor. However, if applicable, the other parent or legal guardian of the child may sign as guarantor.

Your guarantor must perform **free of charge** the following **two (2)** tasks:

1. Complete and sign the "Declaration of Guarantor" section (*ensure you have completed and signed both pages before submitting it to your guarantor*).
2. Write "I certify this to be a true likeness of (*child's name*)" on the back of **one (1)** of the child's photos, and sign it.

Passport Canada reserves the right to request an alternate guarantor.

If you have **not known** an eligible guarantor for at least **two (2)** years, complete form PPTC 132, *Statutory Declaration in Lieu of Guarantor*, available at any Passport Canada regional office in Canada or any Government of Canada office in the USA. This form must be completed at your expense before a person authorized by law to administer an oath or solemn affirmation.

**This may delay the processing time of the passport.**



# CHILD GENERAL PASSPORT APPLICATION

## for Canadians under 16 years of age applying in Canada or from the USA

To obtain the most recent version of this form, visit our website at [www.passportcanada.gc.ca](http://www.passportcanada.gc.ca).

### Protection of Information



All personal information provided on this application form is protected and will be used in accordance with the provisions of the *Privacy Act* (Personal Information Bank No. FAI PPU 030). The personal information is collected under the *Canadian Passport Order* to determine the current and ongoing entitlement of the child to a Canadian passport, to administer passport services and to provide information to the Consular Affairs Bureau of Foreign Affairs and International Trade Canada in the event that the child requires assistance while travelling abroad. The guarantor's personal information is also verified to determine whether that person meets the guarantor requirements. All information provided, including information regarding the parents, is subject to routine verifications and security queries. Such verifications include validation of Canadian citizenship certificates with Citizenship and Immigration Canada.

To strengthen the security of the Canadian passport, Passport Canada uses facial recognition technology to convert the child's photo into a biometric template for comparison with the Passport Canada database of photos. The photo is then incorporated into the passport as a digital image. Biometric templates are retained for a maximum of 12 years.

Passport Canada uses the services of third parties to receive passport applications submitted in person. All parties ensure that all personal information is protected and used in accordance with the provisions of the *Privacy Act*.

Passport Canada may contact the applicant or passport holder to solicit feedback about passport services.

### Photo Specifications

**Note:** Your passport application will be refused if the photos of the child do not meet the following specifications:

#### IMAGE INFORMATION

- Only the head and shoulders of young children must appear on the photo, e.g. no hands holding the child.
- Photos must be taken with uniform lighting and not show shadows or flash reflection on the face and head. Photos with shadows on the face or background are unacceptable.
- Photos must show a full front view of the face with both edges of the face showing clearly. The face and shoulders must be centred in the photo and squared to the camera.
- Eyes must be open and clearly visible. Glasses, including tinted ones with prescription, may be worn as long as the eyes are clearly visible. Sunglasses are unacceptable.
- Facial expression must be neutral (not frowning or smiling) with the mouth closed.
- The image must be clear, sharp and in focus.
- Photos must be taken against a plain, uniform, white or light-coloured background.
- Photos must reflect/represent natural skin tones.
- The length from chin to crown of the head (natural top of head) must be between 31 mm and 36 mm (1 1/4 in. and 1 7/16 in.).
- Hats and other head coverings are not permitted except when worn for religious or medical reasons and only if the full facial features are clearly visible.
- Black and white or colour photos are acceptable.
- Photos must be originals, not taken from any existing photo, and must have been taken within the last 12 months **or** if applying for a one-time replacement passport, taken within the last month.

#### QUANTITY AND FORMAT

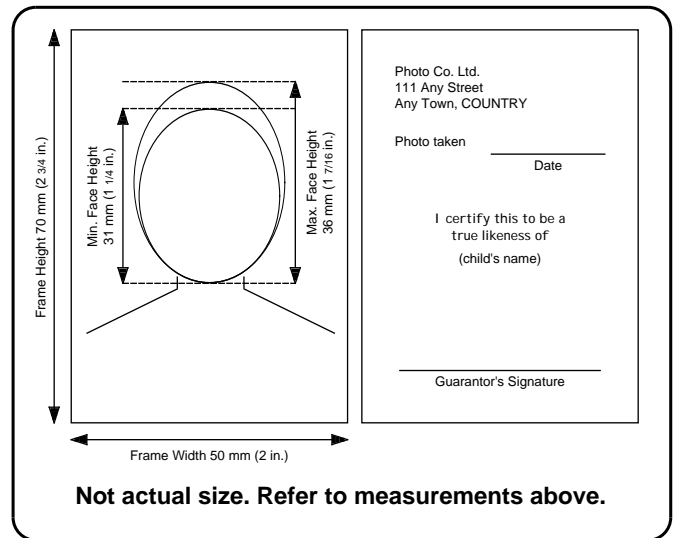
- **Two (2)** identical unaltered photos produced from the same film or from the same electronic file capturing the digital image.

#### SIZE AND PAPER

- The photos must measure 50 mm x 70 mm in size (2 in. wide x 2 3/4 in. high).
- Heavy weight paper is unacceptable.
- Photos must be printed on plain, high quality photographic paper.

#### PHOTOGRAPHER AND GUARANTOR

- Photos must be taken by a commercial photographer.
- The name of the photographer or studio, the address and the date the photo was taken (not the date the photo was printed) must be provided directly on the back of one photo (see illustration).
- The guarantor must clearly write on the back of **one (1)** photo: "I certify this to be a true likeness of (*child's name*)".



Aussi disponible en français



Passport Canada / Passeport Canada



# IMPORTANT INFORMATION CONCERNING CHILDREN TRAVELLING ABROAD

## *Travelling with Children or Children Travelling Alone*



Immigration authorities in most countries are becoming increasingly vigilant when children cross international borders. Whether travelling alone or accompanied by an adult, each child travelling abroad must have an individual valid passport and may also require supporting documentation. Prior to any travel that includes a child, you should contact the embassy or consulate of all countries the child will be visiting to inquire about entry requirements.

## *Documentation to Facilitate Travel Abroad*



The following documents may be required to support the entry of a child to another country:

- Birth certificate showing the names of both parents.
- Documents pertaining to custody.
- If the child is travelling with one parent, a letter signed and dated from the other parent authorizing travel (letter may have to be notarized).
- If the child is travelling with someone other than the parent, a letter signed and dated from both parents authorizing travel with that person (letter may have to be notarized).
- If the child is travelling alone, a letter signed and dated from both parents authorizing travel (letter may have to be notarized).
- If one of the parents is deceased, the death certificate.

## *Documentation and Tips to Facilitate the Return to Canada*



The following tips may help to avoid delays when a child is returning to Canada:

- Always carry proper identification for yourself and the child—passport, birth certificate, Canadian citizenship card, Record of Landing (IMM 1000), permanent resident card or Indian Status Card.
- If you have custody of the child, carry copies of documents specifying custody rights of the child with you.
- If you are not the legal guardian of the child, carry a letter of permission or authorization for you to have custody when entering Canada. When a parent is travelling alone with a child, a letter from the other parent can also facilitate the return of both the parent and the child. The letter should also contain telephone numbers where the parent or legal guardian can be contacted.
- If you are travelling with a group, ensure you are in the same vehicle as the child you are accompanying when arriving at a border crossing.
- Have the child memorize your home and/or office telephone number and teach him or her to call you in an emergency.

## *Custody Information*

1. Custody arrangements in Canada may not be recognized in another country. In extreme cases, the child may not be able to leave the country visited. It is recommended that, before leaving on a trip, you check with the embassy or consulate of the country or countries the child will be visiting to determine the documentation that may be required relating to the custody of the child.

For further information, contact:



Foreign Affairs and International Trade Canada:

In Canada ..... 1-800-267-6788

Outside Canada ..... 613-944-6788

2. If a custody dispute could possibly arise while travelling with the child, you should talk to a Canadian lawyer prior to your departure. We suggest you also read the publication *International Child Abductions: A Manual for Parents*.

For a free copy, call:



In Canada ..... 1-800-267-8376

Outside Canada ..... 613-944-4000

You may also order a copy online or access an online version:



Website ..... [www.travel.gc.ca](http://www.travel.gc.ca)


# CHILD GENERAL PASSPORT APPLICATION


INFORMATION  
PROTECTED

for Canadians under 16 years of age applying in Canada or from the USA

**WARNING to all applicants and guarantors**—Any false or misleading statement on this form or relating to any document in support of this application, including concealment of any material fact, may lead to refusal to issue or revocation of a passport and be grounds for criminal prosecution.

**Failure to complete all the required sections of this form will result in your application being refused.**  
**PRINT OR TYPE IN CAPITAL LETTERS using black or dark blue ink.**

<b>1</b> <i>Child's Personal Information (see Instructions, section L)</i>	
Surname (last name)	
Given name(s)	
Surname (last name) at birth/former surname (former last name)	
 <b>Date of travel</b> <input type="checkbox"/> Month <input type="checkbox"/> Day <input type="checkbox"/> Unknown	
Date of birth Year   Month   Day	Place of birth City   Country   Prov./Ter./State (if applicable)
Sex <input type="checkbox"/> Female <input type="checkbox"/> Male	Eye colour   Current hair colour   Height   Weight
Current home address Number   Street   Apartment   City   Prov./Ter./State   Postal/Zip code	
Mailing address (if different from above) Number   Street   Apartment   City   Prov./Ter./State   Postal/Zip code	
Children 11 years of age or over must sign in the signature box. <b>Note: At no time,</b> should a person other than the child sign in the signature box.	<div style="border: 1px solid black; padding: 5px;"> <p style="text-align: center;">Void if signature touches border</p> <div style="border: 1px solid black; height: 100px; margin: 10px auto; width: 80%;"></div> <p style="text-align: center;">Signature of child (see Instructions, section L)</p> </div>
Date Year   Month   Day Signed at City   Province/Territory/State	

<b>2</b> <i>Information on Applicant (see Instructions, section M)</i>	
Is the child currently the subject of an adoption process or partially or fully in the care of a provincial/territorial family services organization in Canada? <input type="checkbox"/> No <input type="checkbox"/> Yes	
Are there any separation agreements, court orders or legal proceedings pertaining to custody or mobility of, or access to the child? <input type="checkbox"/> No <input type="checkbox"/> Yes	
 If yes, include <b>all</b> documents	
<b>Applicant (parent or legal guardian)</b>	<b>Other parent or legal guardian</b>
Surname (last name) at birth	Surname (last name) at birth
Given name(s)	Given name(s)
Date of birth Year   Month   Day	Date of birth Year   Month   Day
Country of birth	Country of birth
Relationship with other parent	Relationship with parent applying
Date of marriage (if applicable) Year   Month   Day	Date of marriage (if applicable) Year   Month   Day
Address (Number, Street, Apartment, City, Province/Territory/State, Postal/Zip code)	
Daytime telephone number	Daytime telephone number
Evening telephone number	Evening telephone number
Cell number (optional)	Cell number (optional)
<b>DECLARATION</b> —I solemnly declare that the child named above is a Canadian citizen, that I am the parent or legal guardian of the child named above and that the statements made in this application are true. I declare that I have read and understood the <b>WARNING to all applicants and guarantors</b> at the top of this page.	<b>DECLARATION</b> —I solemnly declare that the child named above is a Canadian citizen, that I am the parent or legal guardian of the child named above and that the statements made in this application are true. I declare that I have read and understood the <b>WARNING to all applicants and guarantors</b> at the top of this page.
Signature of applicant (also sign section 5)   Date   Signed at	Signature of other parent or legal guardian   Date   Signed at

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Page 1 of 2

3

Previous Canadian Travel Document (see Instructions, section N)

Has a Canadian passport, Canadian certificate of identity or Canadian refugee travel document been issued to the child and is it still valid?

No Yes (specify)

Number Date of issue Year Month Day Place of issue

If yes, include it with your application.

If a valid passport has been lost, stolen, damaged, destroyed or is inaccessible, you must include with this application form a completed form PPTC 203, DECLARATION, available online at www.passportcanada.gc.ca, any Passport Canada regional office in Canada or at any Government of Canada office in the USA.

4

Proof of Canadian Citizenship (see Instructions, section O)

To be completed if the child was born in Canada. Provide one (1) of the two documents listed below (original only):

Birth certificate in Canada

Registration number Date of issue

Certificate of Canadian citizenship

Certificate number Date of issue / Effective date of citizenship

To be completed if the child was born outside of Canada. Provide the following document (original only):

Certificate of Canadian citizenship

Certificate number Date of issue / Effective date of citizenship

5

Declaration of Applicant

Surname (last name) of applicant (see section B)

Given name(s) of applicant

Relationship to child

Surname (last name) of child

Given name(s) of child

DECLARATION—I solemnly declare that the child named herein is a Canadian citizen, that the photos enclosed are a true likeness of the child and that the statements made in this application are true. I declare that I have read and understood the WARNING to all applicants and guarantors on page 1.

Date Year Month Day

Signed at

City Province/Territory/State



Signature of applicant (see Instructions, section L)

6

Declaration of Guarantor (see Instructions, section P)

The guarantor must know the applicant identified in section 5.

Note: section to be completed by the guarantor only if the applicant has completed and signed both pages of this application form.

Surname (last name)

Given name(s)

Date of birth Year Month Day

Canadian passport number

Date of issue Year Month Day

Date of expiry Year Month Day

Surname (last name) in passport, if different

Daytime telephone number

Evening telephone number

Current home address

Number Street Apartment City Province/Territory/State Postal/Zip code

DECLARATION—I solemnly declare that I have known the applicant identified above personally for at least two (2) years. I have signed on the back of one (1) photo to certify that the image is a true likeness of the child. I declare that I have read and understood the WARNING to all applicants and guarantors on page 1.

I have known the applicant for

Number of years

Signature of guarantor

Date Year Month Day

Signed at

City Province/Territory/State

Full name of applicant

Full name of child

7

Emergency Contact (optional)



We recommend that you provide the name of someone who would not normally travel with the child. This information is helpful if the child has an accident or becomes ill while travelling outside of Canada.

Surname (last name)

Given name(s)

Relationship to the child

Daytime telephone number

Evening telephone number

Cell number

Address

Number Street Apartment City Prov./Ter./State Postal/Zip code